

Notre Dame College Guide to Using Sustainable School Shop to Buy & Sell Second-Hand Items

Step 1:

Go to www.sustainableschoolshop.com.au

Click on *Register*



Step 2:

Enter your details to register and enter Notre Dame College as the school name.

Click on Terms and Conditions to read and if you agree, tick the box then click **REGISTER NOW**. You will be sent an email with your login details.

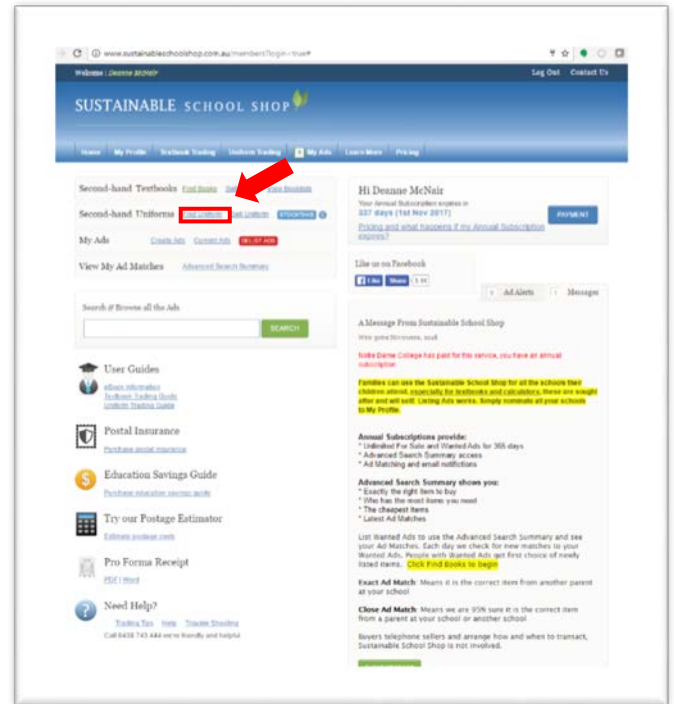
Step 3:

Login using the details in the confirmation email from Sustainable School Shop.

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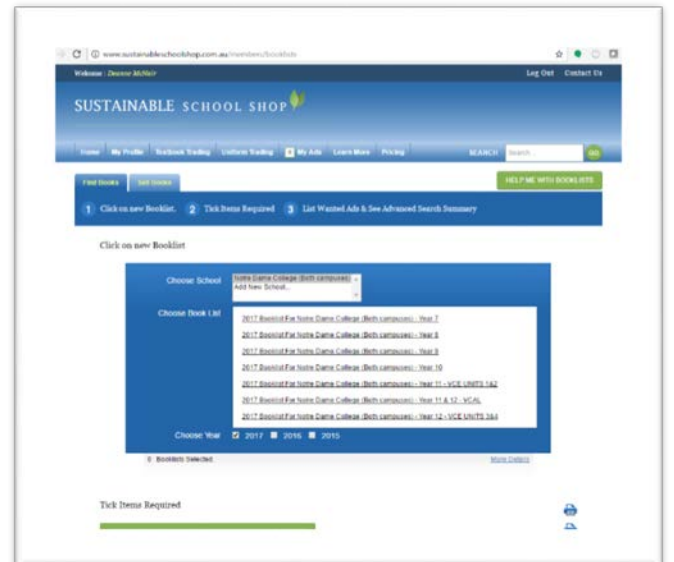
Step 4:

On your Welcome page click on *Find Books*.



Step 5:

Choose the booklist/s for your year level/s.



Step 6:

Tick all of the items you would like to purchase second-hand.
Then click on
List Wanted Ads and See Advanced Search Summary and
continue as directed.

It is recommended that you print a copy of your selected items.
Click on the printer icon to do this.

You will be sent an email when a match for your wanted ad is found.

Contact Sustainable School Shop through their *Contact Us* tab
for any enquiries and technical difficulties.

