



NOTRE DAME COLLEGE

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Dear Year 9 Parents and Guardians,

During the week David Keenan (Principal of St Luke's Catholic Primary School) and I have witnessed several parents disobeying road rules and drop off points in the St Luke's carpark. We have both also received calls from parents of Year 9 Notre Dame College students and St Luke's Catholic Primary School parents expressing their concerns about how some parents are not following rules set by both schools re the use of the St Luke's carpark to drop off and collect students.

I would like to remind all parents that if you are dropping your Notre Dame College Year 9 student off at the start of the day or collecting them at the end of the day, this drop off and collection needs to be done by pulling into a carparking bay over near the St Luke's stadium. These bays are located to the right of the roundabout as you enter the St Luke's/Emmaus site.

Once you have dropped you son/daughter off they are to walk around the footpath in front of the St Luke's stadium and up the path that leads to the Emmaus campus or use the pedestrian crossing near the roundabout and then walk up the path that leads to the Emmaus campus. Students are not to walk through the carpark or bus area.

Year 9 Parents and Guardians are asked **not** to drop their son/daughter off in the following areas: -

- in the carparking bays in front of the St Luke's administration building (left hand side of roundabout)
- in the bus bays
- when in the roundabout (even if the traffic has stopped)

These points will also be reiterated to all Year 9 students at a year level assembly on Wednesday 10 February. The safety of Notre Dame College Year 9 students and parents and St Luke's Primary School students and parents is of utmost important to us.

Your sincerely,

David Cuzens
Director of the Year 9 Programme